



SANTS

PRIVATE HIGHER EDUCATION INSTITUTION

TAKING EDUCATION TO THE PEOPLE

STUDENT CODE OF CONDUCT

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Glossary of abbreviations and acronyms

SANTS	SANTS Private Higher Education Institution Pty. Ltd.
WIL	Workplace Integrated Learning
DHET	Department of Higher Education and Training

Glossary of terms

SANTS Community	<p>Refers to and includes:</p> <ul style="list-style-type: none">• All SANTS students and staff.• Management, staff, mentors and learners of the schools where Workplace Integrated Learning is conducted.• Members of the public who are interacting with SANTS either in person, in writing or online.
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1. Introduction and background

SANTS is committed to advancing educational excellence and preparing students to become highly skilled professional teachers who are able to work in diverse contexts, as reflected in SANTS' mission.

Students are preparing for their future role as a professional teachers, which includes striving towards “ongoing personal, academic, occupational and professional growth” and “developing a sense of respect and responsibility towards others” (DHET, 2015, p. 59).¹

Therefore, students are expected to conduct themselves in a manner that demonstrates a high level of personal integrity, respect for the law and the Constitution of the Republic of South Africa as well as respect for the rights and property of others.

2. Purpose

The Student Code of Conduct outlines the standard of behaviour expected of students, to assist students to understand their responsibilities and obligations and provide guidance on how to behave in a way that supports a fair, safe and positive learning environment.

3. Scope

This Code of Conduct applies to the behaviour of all enrolled students. This includes conduct that occurs:

- In-person or online or using any other means of communication or engagement.
- On SANTS owned or leased premises;
- At SANTS sponsored or organised events;
- Carrying out activities associated with SANTS;
- Carrying out Workplace Integrated Learning;
- During voluntary support sessions;
- Representing SANTS; and/or
- Under conditions in which the student can be associated with SANTS.

4. Respect between students and SANTS community

All students are expected to treat SANTS community members with courtesy and respect regardless of gender, age, ethnicity, social background, disability, sexual preference, or religious beliefs and customs.

All students are expected to communicate respectfully with all SANTS community members and must refrain from offensive, discriminatory or aggressive behaviour or language in person, by phone, in email messages, in writing and online including social media platforms.

All students are expected to behave appropriately in the learning environment (including the online environment), use respectful dialogue and debate and consider others by not disrupting the learning space.

All students are expected to behave cooperatively and have courteous interactions at a level expected of beginning professionals.

¹ Department of Higher Education and Training (DHET). (2015). *Revised Policy on the Minimum Requirements for Teacher Education Qualifications*. Pretoria: Government Printers.

All students are expected to respect SANTS community members' rights to privacy, dignity, safety and appropriate confidentiality and to respect the rights of others to hold and express a range of viewpoints.

All students are expected to familiarise themselves with the SANTS' procedures for lodging complaints and grievances and use these procedures appropriately.

5. Respect for SANTS' physical environment

All students are expected to:

- Behave responsibly and respectfully while on SANTS' premises (owned or leased);
- Follow safety guidelines in using SANTS' facilities;
- Safeguard the well-being of themselves and others; and
- Not place others at risk.

6. Respect for the academic requirements of the programme

All students are expected to become familiar with information provided about the programme enrolled on and assessment.

All students are expected to take responsibility for their learning and for their adherence to the requirements of the programme enrolled on.

All students are expected to familiarise themselves with and adhere to SANTS' rules, regulations, policies and procedures.

All students are expected to submit assessment tasks within required timeframes.

7. Respect for academic integrity and intellectual property

All students are expected to conduct academic activities and assessment with honesty and integrity, without cheating or plagiarising and appropriately acknowledge the contribution of others in all academic work by using SANTS' referencing style.

All students are expected to familiarise themselves with and comply with SANTS' Assessment Policy and Procedures.

8. General matters

All students are expected to abide by the Constitution of the Republic of South Africa as well as the country's laws, rules and regulations.

9. Consequences of misconduct

Behaving in a way that breaches the Student Code of Conduct can result in student disciplinary action. Each matter will be treated individually, but behaviour that places SANTS community members in danger or behaviour that may be criminal in nature may result in immediate exclusion from academic activities.

Disciplinary action, processes and procedures resulting from academic dishonesty is dealt with by the Assessment and Student Affairs Committee. The details are provided in the Assessment Policy and Procedures document.